

Indicative Syllabus

Discipline: Finance (70 Questions)

01. Financial Accounting

- 01.1. Accounting Standards
- 01.2. Corporate Accounts
- 01.3. Indirect & Direct - Tax Management
- 01.4. Auditing
- 01.5. Corporate & Industrial Laws

02. Cost & Management Accounting

- 02.1. Costing Techniques
- 02.2. Cost Audit
- 02.3. Project Planning, Financing, Analysis and Management
- 02.4. Quantitative Techniques
- 02.5. Operation & Project Management Control

03. Financial Management

- 03.1. Management Science
- 03.2. International Financial Management
- 03.3. Risk Management
- 03.4. Capital Market Analysis
- 03.5. Financial Derivatives
- 03.6. Security Analysis and Investment Management

04. General

- 04.1. Managerial Economics
- 04.2. Management Information Systems
- 04.3. Computer Applications in Business
- 04.4. Management Control System

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Discipline: Human Recourse (70 Questions)

- Human Resource Management
- Human Resource Planning
- Recruitment & Selection
- Human Resource Development: Strategies and Systems
- Performance Management & Appraisal
- Competency Mapping
- Training and Development
- Management of Compensations and Benefits
- Rewards & Recognition

- Organizational Structure Design and Change
- Management Process and Organizational Behavior
- Management of Change and Organization Effectiveness
- Managing Interpersonal and Group Processes
- Emotional Intelligence and Managerial Effectiveness
- Transactional Analysis

- Industrial Relations & Trade Unions
- Labour Laws
- Conflict Management
- Collective Bargaining and Negotiations process
- Grievance Management

- Management Science
- Business Policy and Strategic Analysis
- Corporate Evolution and Strategic Management
- Cross Cultural and Global Management
- International Business Environment
- Business Ethics, Corporate Governance & Social Responsibility
- Understanding Society and Social Structure

- Managerial Economics
- Financial Management and Accounting
- Marketing Management
- Quantitative Methods & Research Methodology
- Production and Operations Management
- Marketing Research

- Computer Applications in Business
- Management Information Systems
- Human Resource Information System
- Total Quality Management

Part-II: Executive Aptitude Test

Executive Aptitude Test is common to all disciplines. This part will be consists of 50 objective type questions on:

01. Vocabulary
02. Reading comprehension
03. Quantitative aptitude
04. Reasoning ability
05. Interpretation of graphs/ charts/ tables
06. General Awareness